



# Jericho Baseball Umpires Manual

## ABOUT THIS PROGRAM

Umpires are utilized in Majors, Minors, and Special Teams games throughout the regular season (April – June) and into the off season (July – September). Umpires will work games primary at Carnarvon Park, Jericho Field (Locarno) and Trimble Park (West Point Grey).

## ELIGIBILITY

Our umpire program is open to youth aged 11 and up. We will run an umpire clinic at the start of each season (early April). All umpires (new and experienced) are required to attend. Uniforms and season specific information will be distributed at this time.

## SCHEDULING

Umpires are expected to note their availability and keep on top of their assigned games. If you have not set your availability it will be assumed that you don't have any restrictions/conflicts. must be accepted or declined in a timely manner.

[UMPIRE REGISTRATION FORM](#) Every umpire will have to fill out the registration form before the start of the season.

[UMPIRE SCHEDULE](#) We will be managing the umpire schedule with Google Sheets this season. This link to this document has been emailed to all active umpires and is also available on the Umpires Tab on [www.jerichbaseball.com](http://www.jerichbaseball.com)

Monthly Schedule

A	B	C	D	E	F	G
DATE/TIME/LOCATION	TEAMS	POSITION /RATE	UMPIRE NAME	STATUS	NOTES	GAME REQUESTS
Sun, Apr 30 2023, 6:00 PM Carnarvon NW	Home: 10's Skills Away: South Van	Plate \$30 Base \$25		<input type="text"/>		
				Offered		
				Accepted		
				Declined		

You'll see tabs at the bottom of the sheet for each month. Click on the tab to view the schedule for that month. You'll be emailed if you've been offered a game. You'll see your name in the "UMPIRE NAME" column. Please use the drop down menu in the "STATUS" column to either accept or decline the shift.

You can also request games by entering your name in the "GAME REQUESTS" column. I cannot guarantee that you'll get all of the games that you request, but will do my best to accommodate.

NEW umpires are able to work Minors and Majors C games.

Experienced umpires are able to work Majors A and B games.

\*\*If you've accepted a shift, but then realize that you have to decline it after the fact – please do so on the schedule, and then email [admin@jerichobaseball.com](mailto:admin@jerichobaseball.com) to let me know, otherwise we risk it going unnoticed.

### Availability

A	B	C	D	E	F	G	H	I	J	K	L	M	N
FIRST NAME	LAST NAME	LEVEL	SUN AM	SUN PM	MON PM	TUES PM	WED PM	THUR PM	FRI PM	SAT AM	SAT PM	BLACK OUT DATES	REQUESTS/COMMENTS
			▼	▼	▼	▼	▼	▼	▼	▼	▼		
			▼	▼	▼	▼	▼	▼	▼	▼	▼		
			▼	▼	▼	▼	▼	▼	▼	▼	▼		

There is another tab at the bottom called "UMPIRE AVAILABILITY". Please find your name on the list and enter your general availability as well as any blackout dates (out of town, etc.). The REQUESTS /COMMENTS column is where you can note things like, you'd prefer to work Majors A games, prefer base over plate, don't want to work more than one game per day, etc.. We'll do our best to accommodate.

We will do our best to provide umpires with sufficient, but at times, games will be cancelled and rescheduled with short notice due to weather, etc..

## COMPENSATION

Umpires will be paid once a month by e-transfer. Payment schedule is as follows:  
 April games will be paid out May 1<sup>st</sup> – 3<sup>rd</sup>  
 May games will be paid out June 1<sup>st</sup> – 3<sup>rd</sup>  
 June games will be paid out July 1<sup>st</sup> – 3<sup>rd</sup>  
 July games will be paid out August 1<sup>st</sup> – 3<sup>rd</sup>  
 August games will be paid out September 1<sup>st</sup> – 3<sup>rd</sup>  
 September games will be paid out October 1<sup>st</sup> – 3<sup>rd</sup>

Payments are as follows:

DIVISION	PLATE	BASE
Majors A	\$35	\$30
Majors B	\$30	\$25
Majors C	\$25	\$20
Minors	\$20	-
11/12's Special Teams	\$35	\$30
9/10's Special Teams	\$30	\$25
7/8's Special Teams	\$20	-

If someone cancels last minute or is a no show and you are left as the solo umpire, we ask that you take on the plate umpire position and will be compensated as such.

Occasionally games are cancelled due to weather or other extenuating circumstances. We do our best to give you as much notice as possible. If you are notified less than an hour before the scheduled game start time, we will pay you your expected rate.

If you find that you're unable to get to the field or need to backout of a shift at the last minute, please email [admin@jerichobaseball.com](mailto:admin@jerichobaseball.com) so that we can notify the teams/other umpire and try to replace you.

## TRAINING/RESOURCES

Umpires will be expected to attend a suitable umpire clinic at the start of the season. We will provide access to level appropriate training for all of our umpires. We have additional resources for our umpires in the UMPIRES tab at [www.jerichobaseball.com](http://www.jerichobaseball.com)

1. Visit <https://www.littleleague.org/university/articles/description-of-the-basic-six-field-mechanics/> to review basic call mechanics.

2. Visit <https://www.littleleague.org/university/articles/plate-mechanics-explaining-slot/> to review the proper stance for calling balls and strikes at the plate.

Additional Resources

<https://www.littleleague.org/umpires/umpire-registry/training-materials/>

Slot Stance at Plate

Basic Field Mechanics

Baseball Rule Myths

Interactive Online Rules Quiz

## **UNIFORMS/GEAR**

Umpires will be issued a shirt at the start of the season. These shirts are to be returned at the end of the season. Umpires are asked to wear this shirt to each scheduled game along with black pants. A plate brush and umpire indicator, as well as umpire protective gear will be available in the equipment bins at each field. Please ensure that you return these to the bins immediately after your game so that the next umpire has access to them. If you notice any supplies missing or damaged, please reach out to [admin@jerichobaseball.com](mailto:admin@jerichobaseball.com) immediately so that we can replace items.

### **Equipment Bin Codes**

- **Carnarvon- 5058**
- **Trimble - 7361**
- **Jericho - 9747**

## **CONDUCT**

We take player, parent, coach and umpire conduct very seriously. We have expressed to our coaches that the umpire has the final call.

## **QUESTIONS/CONCERNS?**

If you have any questions, please send an email to Tanja Reinkens, League Administrator, [admin@jerichobaseball.com](mailto:admin@jerichobaseball.com).